



Settlement Plan

Sponsor Group: _____ **AURA #:** _____
Group Leader: _____ **Arrival Date:** _____
Church/Parish: _____ **Family Size:** _____

This settlement plan is a tool for sponsor groups to summarize how they intend to deliver the settlement assistance needed to support refugee newcomer(s). **The sponsor group leader is required to submit a signed copy to AURA prior to arrival.** There may be adjustments post arrival, please inform AURA of any significant changes.

Settlement Needs:	Amounts (\$):			
Start-Up Costs:	Estimated Total	In-kind	Group	Co-sponsor, Government or RAP
Clothing				
Furniture				
Household Items (bedding, dishes, etc.)				
School				
Food				
Deposits (first/last, utilities, etc.)				
Other:				
Other:				
Total: \$				

Emergency Funds Available: **Total: \$** _____

Monthly Expenditures:	Amounts (\$):			
Housing/Rent				
Transportation				
Utilities (phone,internet,hydro,tenant insurance...)				
Living Allowance (food, incidentals, etc.)				
Other:				
Other:				
Total: \$				

Settlement Assistance:	Assigned to (group member):
Airport Arrival	
Home Arrival	
Locate Interpreters (if needed)	
Secure Permanent Housing	
Apply for OHIP	
Apply for IFH (if not received at airport)	
Apply for SIN (if not received at airport)	
Apply for CCB (if applicable)	
RAP appointment (BVOR only)	
Access family doctor	
Access family dentist	
Enroll in ESL	
Enroll children in school	
Identify further education opportunities	
Set up bank account	
Orientation: Community	
Orientation: Sponsor Group/ Roles	
Orientation: Finances	
Other:	
Other:	

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Settlement Planning Questions:

What accommodation (temporary or permanent) arrangements have been made?

Which settlement assistance agencies will the refugee newcomer(s) likely access?

If your group plans to utilize in-kind donations, provide details:

What contingency plans have you developed in case problems arise with the implementation of your settlement plan?

If there is a family member/friend in Canada involved with the sponsorship, provide details on how the settlement responsibilities will be shared.

AURA Policies:

As a Group Leader, I understand and am aware of the following AURA and Anglican Dioceses requirements for sponsorship. If one of the following requirements is not met, I will bring it to the attention of the AURA Executive Director for discussion:

AURA has the contact information and police check for all group members and volunteers.

Newcomers will be resettled within the Parish boundary, at a reasonable distance from sponsors.

We will provide AURA with the newcomers' complete contact information as soon as possible.

Any/all employment of newcomers will be approved by the AURA Executive Director.

Sponsor group members will not co-sign any lease, loans or credit cards.

Males will not visit/ interact with newcomers unaccompanied.

We will acquire Tenant/Renters Insurance.

Signatures:

Refugee Sponsor Group Leader	Date:
AURA Executive Director	Date:
Refugee Co-sponsor (if applicable)	Date:

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