

SOCIAL INSURANCE NUMBER (SIN)

Settlement Planning (SIN)

Priority



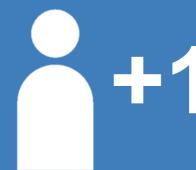
This is a HIGH priority task.

Timing



This task should be completed within the first week of arrival.

Group Participation



This task should be completed with at least one member of the refugee sponsoring group.

AURA TIPS

1. There is no fee to apply for a SIN.
2. It is very important that a member of the sponsor group accompany the newcomer(s) to the nearest Service Canada office.
3. Parents can apply on behalf of their children under 18 with the child's documents, and must apply for children under 12.

2017-01-01

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About: Social Insurance Number (SIN)

The Social Insurance Number (SIN) is a nine-digit number that you need to work in Canada and access government programs/benefits.

Social Insurance Numbers are given to newcomers in the form of one paper document (confirmation of SIN letter) per person, in a sealed envelope. Production of the plastic SIN cards ended in 2014.

Make sure you explain to the newcomers the importance of the SIN, why they have it, when they will need to share it, and when not to share it. It is their responsibility to protect their SIN.

How to Apply:

Depending on the time of arrival, newcomers may receive their SIN at the airport as they go through Immigration.

If the newcomers do not receive their SIN at the airport, they must apply in-person at Service Canada.

Forms: It is not necessary to complete a form if you are applying in-person at a Service Canada point of service.

Primary Document: Applicants will need to provide one of the following original, official documents that prove their status in Canada: (photocopies are not accepted).

- Confirmation of Permanent Residence AND visa counterfoil
- Confirmation of Permanent Residence AND foreign passport

Supporting Documents: If the name on the primary document is different from the name the newcomer uses, they will need to provide supporting legal documentation for the correct name. All documents must be in English or French, or have official translations. Supporting documents may be:

- Marriage Certificate to support family name after marriage.
- Legal change-of-name certificate.
- Request to Amend Record of Landing or a Confirmation of Permanent Residence document.



Call (416) 588-1612

E: info@auraforrefugees.org
W: www.auraforrefugees.org

2723 St. Clair Ave. East
Toronto ON M4B 1M8

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